



REFEREE BULL PEN INSTRUCTIONS



It should be considered an honor to be assigned to the bull pen. We only assign referees we feel can work any level of match and have the professionalism to handle any situation that might arise. You must be flexible and ready to work whenever asked. If you would prefer not to work in this capacity, please let a head official/assignor know, and you will be given a regular schedule of matches.

ASSIGNING INFORMATION

- Your reserve assignment will be noted on the alpha as “North Bull Pen” or “South Bull Pen” along with the start time for the wave you are working. The court number is only for administrative purposes.
- Report to the head officials **at least 30 minutes** before the start of your assigned wave (in uniform and ready to work). The head officials will give additional instructions.
 - Your assignments will come **ONLY** through a head official or assignor. **Referees are not permitted to ask a bull pen referee to replace them on an assigned match.** Any schedule change requests must be made through a head official/assignor.

PRIMARY RESPONSIBILITIES

- Replace referees who are not available for an assigned match (illness, coming from another court, “missing,” etc.)
- Assist the head officials with other administrative tasks as needed.

OTHER INFORMATION

- When you need a break, coordinate with the head officials and let them know approximately how long you will be gone and make sure they have your cell phone number.
- You will typically be paid for 4 matches for a full wave (unless you referee more than 4 matches during your assigned wave).
 - If you are assigned a match (or matches) during the same timeframe as your Bull Pen assignment, those matches are considered part of your Bull Pen duty.
 - On the final day, bull pen referees will be paid for the same number of matches other referees worked who were assigned the first and last match of the day (typically 4-6 matches).
- Your Bull Pen duty will end when released by the head officials (when the majority of courts have begun the last match of the wave and no other assignments need to be filled).
 - You should expect to be on duty for the same amount of time as a normal full morning/afternoon wave of matches.

If you have any question about your assignments or responsibilities please contact joseph@jposports.com or another head officials